**Norwich Racquet Club**

**Board Minutes**

**December 9, 2015 6:30pm**

 **328 Turnpike Road**

**Board Attendees:** David Barlow, Bruce Genereaux, Sugar Genereaux, Shelley Gilbert, Dan Gottlieb, Anne Janeway, Andrew Pachner, Jim Petrillo, Ted Thompson.

**Meeting opened by Sugar Genereaux**

Approval of Minutes: It was moved and seconded to approve minutes from the October 22, 2015 Annual Meeting and Board Meeting. Motion passed

**Financial Report:**

The Board reviewed Treasurer’s Report. Some discussion occurred around propane, phone which are address late in the minutes. General financial position is in good shape with strong balance moving into 2016.

**Green Mountain Open:**

The GMO was a great success this year with strong attendance and continued growth. We had a full slate for both the Men’s and Mixed groups as well as increased numbers for the Women’s Tournament. Continued promotion with Quechee, additional Club Member Participation, and general club support were all discussed.

**Actions**

David Barlow to continue to work on developing process and promotion for next year’s tournament.

**Snow Removal**

The Board discussed the issue of hiring a contractor to provide snow removal needs for the 2015-2016 paddle season. A motion was moved and seconded to accept Jim Petrillo’s contact person for the upcoming season. Motion passed

**Actions:**

Jim to contact this individual and confirm all details associated with the Contract. All Fees and payment will be directed to Club Treasurer.

**Open House**

The Board reviewed the most recent open house. Rob Parker did an excellent job of working with new members. We had roughly 10 attendees. Additional ideas were discussed to continue to build on the open house attendance , including continued community outreach and personal invitations to attract participation and attendance.

**Actions:**

The Board will look to host another Open House in early February. Sugar Genereaux to confirm a date with Rob Parker

**Paddle Court Lights:**

The Board discussed the idea of new lighting systems for the paddle courts. This is last major upgrade that is needed on the paddle courts. The current lights are functional but aging and will likely need to be addressed in the next 3 years. LED

Lighting is one option that was discussed and has also been proposed as a new alternative by Green Mtn Reilly (rough estimate is neighborhood of $13-15,000.00 but no definitive costs have been outlined

**Actions:** Jim Petrillo will contact a lighting company in the area to establish a proposed quote on new lights to bring back to the board.

**Propane:** Discussion was had concerning our current propane vendor and costs. Consideration of looking into alternative suppliers was brought up perhaps to look at cost saving potential with shared buying plans.

**Actions**

The Board will consider various options, Dan Gottlieb to help in providing some research in this area for next season.

**Phone**

Discussion was had for the need of having a phone in the hut. This is a monthly cost to the club and it is unclear how often it is used. Discussion focused on liability, potential medical needs/concerns, location of the phone.

**Actions**

No actions were identified at this meeting

**By-Laws**

The Board discussed changes to the Bylaws to consider eliminating the requirement to have a Board Meeting at the Annual Meeting. General discussion was centered around the need for a full Board Meeting at this meeting versus just hosting the Annual meeting. Additionally, the idea of a presidential elect was discussed. No action was taken at this juncture

**Actions:** Sugar Genereaux will look to develop proposed language and definitive changes to the bylaws for further board discussion

**Board Officer Elections.**

The Board discussed the various roles and candidates to serve as Board officers.

The following positions were elected by unanimous support.

President – Sugar Genereaux

Vice-President – Dan Gottlieb

Treasurer – Bruce Genereaux

Secretary – David Barlow

**Committee Responsibilities**

The Board discussed various committee appointments to help with the coordination of various tasks within the club. A motion was moved and seconded to appoint Jim Petrillo as Paddle Matainance Chair. Motion passed.

The following committee’s positions were confirmed. Paddle Tennis – Jim Petrllo and Tennis Opening – Joanne Wise.

Additional committee ideas have centered around the following: Nominating, Marketing and At-Large positions

**Actions:**

The Board will continue to look at these committees over future Board meetings

**New Business:**

**Valleys News**

The Board discussed upcoming news article in the Valley News. Reporter is expected to meet several Board members on Tuesday evening to get pictures and comments for the article.

Next Board Meeting to be held at Andrew Pachner’s House. Dates to determined via email

Respectfully Submitted by,

David Barlow

NRC Club Secretary